



Board of Trustees Meeting Minutes
April 16, 2019 • Conference Call
Anchor Location: Noyes Building

Trustees Attending

Scott Bushnell, Chair
David Christensen
Randy Cox
Kerry Day
Jared Devey
Leslie Keisel, Vice Chair
Erma Kaye May
Michael McLean
Karen Soper

Trustees Absent

Rick Robinson

Others Attending

None

College Personnel Attending

Gary Carlston, President
Jacob Dettinger, Finance VP
Steve Hood, Academic VP
Melanie Jenkins, Academic Assistant VP
Marci Larsen, Board Secretary
Craig Mathie, Student Success VP

Welcome

Chair Bushnell called the meeting to order and thanked the group for making time to meet.

Honorary Degree Recognition

President Carlston reminded the trustees that they had discussed the possibility of recognizing Natalie Gochnour with an honorary degree. He said since thinking more about it, he wanted to proceed with a recommendation to formally recognize Ms. Gochnour in this way. After discussing her many contributions to the State of Utah, Trustee Day made a motion that the college present Natalie Gochnour with an honorary degree of humane letters. Trustee Soper seconded the motion, and it passed unanimously.

Advancement and Tenure Recommendation

President Carlston informed the trustees that two faculty members, Nick Marsing and Terrance Coltharp, were still going through the review process when the other names were previously presented to the Board of Trustees. Trustee Keisel made a motion to advance Nick Marsing to the rank of associate professor. Trustee Soper seconded the motion, and it passed unanimously. Trustee Keisel also made a motion to advance Terrance Coltharp one level on this professional track plan. Trustee Devey seconded the motion, and it passed unanimously.

Institutional Residence Funding Remodel

President Carlston said the college hasn't spent a significant amount of money on the institutional residence for some time and sought approval for moving forward with some remodeling. He reported there is \$56,000 in the budget and clarified that 1) these are non-state funds and 2) spending more than \$100,000 would need Board of Regents' approval. Trustee McLean made a motion to accept the remodel proposal, spending up to \$56,000. Trustee May seconded the motion, and the motion carried unanimously.

Financial Audit Follow Up

President Carlston asked Vice President Dettinger to update the trustees on the financial audit. Vice President Dettinger said the biggest step was hiring a consultant from Ellucian, Banner's parent company, who had issued a report on the technical aspect of the challenges. He said the Controller's Office will work on the recommendations and basically rebuild the program. He added that the college will hire a one-year position to work on recreating the chart of accounts and will hopefully be able to make that position permanent with budget funding next year. Vice President Dettinger noted that staff in the Controller's Office are also working on bank reconciliation. He thanked trustees for their support and said he and President Carlston will go meet with the auditors in Salt Lake this week to give them an update on the follow-up work they have completed to this point. President Carlston said this situation is a combination of timing, personnel, and software difficulties and reemphasized the college's commitment to getting it fixed. Trustee

Day asked about Banner's responsibility and if they have any responsibility to remediate. Vice President Dettinger said he would look into it.

Report from the President

President Carlston said he has been engaging in meetings with the Sevier County commissioners and said there may be an opportunity to share current, accurate information with the group. He invited trustees to join future meetings, should they have an interest. To conclude his report, President Carlston briefly discussed the recent student accident/death (Katelyn Smith) and noted he recently attended her funeral services. He expressed sympathy again to her parents and shared his emotional insights of his experience with them. Trustees sadly commented on the heartbreak of a life cut short and thanked President Carlston for his loving support of the Smith family as well as for the Snow College family who knew and loved Katie.



Marci Larsen, Board Secretary

Pending Approval: June 28, 2019