

SNOW COLLEGE BOARD OF TRUSTEES
AGENDA AND MATERIALS
INCLUDING MINUTES OF MAY MEETING

FRIDAY, JUNE 7, 1996
2:00 P.M.
PRESIDENT'S CONFERENCE ROOM
NOYES BUILDING #211

SNOW COLLEGE BOARD OF TRUSTEES AGENDA
FRIDAY, JUNE 7, 1996 - 2:00 P.M.
PRESIDENT'S CONFERENCE ROOM

1. COMMENCEMENT SCHEDULE - INFORMATION (TAB H)
2. STUDENT BODY PRESIDENT'S REPORT
 - A. INTRODUCTION OF NEW STUDENT OFFICERS
3. CHAIRMAN'S REPORT
4. MINUTES OF MAY MEETING - **ACTION** (TAB I)
5. DOT DRUG & ALCOHOL TESTING POLICY - **ACTION** (BEVIN BLACKHAM) (TAB J)
6. PRESIDENT'S REPORT
 - A. 1996-97 BUDGET PROPOSAL - **ACTION** (INFORMATION WILL BE MAILED SEPARATELY)
 - B. OTHER
7. INVESTMENT REPORT - **ACTION** (LARRY CHRISTENSEN) (TAB K)
8. OTHER

SNOW COLLEGE BOARD OF TRUSTEES MINUTES
MEETING HELD MAY 3, 1996 - 10:30 A.M.
PRESIDENT'S CONFERENCE ROOM - NOYES BUILDING

MEMBERS PRESENT

LuAnn Brown
Pam Hendrickson
Gwen McGarry
Mark Millburn
Charlie Mosher
Marcea Nielson
Mark Stoddard
Richard Waddingham

SNOW COLLEGE PERSONNEL

Gary Arnoldson
Jack Dalene
President Day
Sue Perschon
Renee Peterson, Recording Secretary
Bob Trythall
Rick Wheeler
Rick White

MEMBERS EXCUSED

Robyn Simmons
Scott Wyatt

Chairman Mark Stoddard welcomed everyone and called the meeting to order at 10:30 a.m.

MARCH MINUTES

LuAnn Brown made a motion to approve the March 1996 minutes as written; seconded by Richard Waddingham and approved unanimously.

COMPLIANCE REVIEW - BUSINESS SERVICES

Chairman Stoddard had received a copy of a compliance review for Snow College Business Services. He passed it around for all Board members to review. Mark Millburn asked what the Board's responsibility is to these audits. President Day explained that the auditors respond to Snow College if there is a compliance problem and that Snow College has to respond to the auditors with corrective action. If Snow College doesn't comply, the Board of Trustees would be contacted. Otherwise, the Board just needs to review the audit results.

EMPLOYEES' HEALTH PROBLEMS

President Day reported that Lyman Tolman, Bruce Peterson and Larry Christensen have all been in the hospital. Lyman has bone cancer and they are having a hard time controlling the pain. Bruce Peterson has had surgery for melanoma and is recovering at home. Larry Christensen was taken to the hospital with what may have been heart problems. He has had some tests taken and is now resting at home. Chairman Stoddard asked that the Board send them a card, which was signed by Board members and taken care of at the meeting.

CONSTRUCTION

President Day reported that funding for the Noyes Building was approved in the special session of the legislature. Renovation will start in August. The Building Board has approved funding of \$705,000 for a utility trench that is being constructed on campus. They also approved funds in the amount of \$235,000 to replace the tartan floor at the Activity Center.

STUDENT BODY PRESIDENT'S REPORT

Charlie Mosher reported on the student elections. He handed out a list of all the new officers. Julie Young will serve as the student body president for next year. The Board expressed appreciation to Charlie for all he has done for the students.

HONORARY DEGREES

President Day explained to the Board that Snow College gives Honorary Doctorate degrees under the auspices of the Board of Regents. Recipients of these degrees have to be approved by the Board of Trustees. President Day recommended the following to receive Honorary Doctorate of Humane Letters from Snow College at Commencement: Darol and Thora Rasmussen from Cameron Park, California; Morgan and Helen Dyreng from Manti; and K. L. McIff from Richfield. Marcea Nielson made a motion to approve presenting the doctorate degrees to these individuals; seconded by Gwen McGarry and approved unanimously.

INVESTMENT REPORT

Gary Arnoldson referred to and reviewed the March investment report under Tab F in the agenda book. Mark Millburn made a motion to approve the March investment report; seconded by Marcea Nielson and approved unanimously.

FACULTY PROMOTIONS

Dr. White reported that two faculty members have been recommended for promotion by the Advancement and Tenure Committee. They are Jack Anderson who teaches agriculture and math and is recommended to be advanced from associate professor to professor; and Robert Wright who teaches building construction, also recommended to be advanced from associate professor to professor. Dr. White and President Day have also approved these recommendations. Gwen McGarry made a motion that the Board approve these two individuals for promotion as explained; seconded by Charlie Mosher and approved unanimously.

PROPOSAL FOR THE INITIATION OF A NEW INSTRUCTION PROGRAM

Dr. White handed out a proposal for the initiation of a new instructional program. The proposed program is for an administrative assistant with an emphasis on the medical and legal areas. The proposed beginning date is Fall, 1996. Please refer to your copy for more detailed information. Marcea Nielson made a motion to approve this new program; seconded by Mark Millburn and approved unanimously.

NEXT MEETING/COMMENCEMENT

The next Board of Trustees meeting will be held on Friday, June 7, at 2:00 p.m. Following the meeting, about 4:30 p.m. in the Art Gallery, there will be a dinner for Trustees and their partners along with other guests. Baccalaureate Services will begin at 6:30 p.m. in the Activity Center. For those participating in the processional, it will be necessary to be in the President's Office by 6:00 p.m. for robing and line up. Caps and gowns are available there for Trustees.

On Saturday, June 8, Commencement Exercises will begin at 10:00 a.m. in the Activity Center. Those participating in the processional will need to be in the President's Office by 9:15 a.m. Immediately following Commencement, President Day and LuAnn are hosting a luncheon at their home for Board of Trustees and partners and other honored guests.

